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Executive Board of the United Nations Development Programme, the United Nations Population Fund and the United Nations Office for Project Services

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Organizational matters

Provisional agenda, annotations, list of documents and workplan

Note by the Executive Board secretariat

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Item 1
Organizational matters

Under this item, the Executive Board will adopt the agenda for the annual session 2018 and agree on the workplan for the session as presented by the Secretary of the Board. The Board may wish to approve the report of its first regular session 2018. A draft report was distributed to members of the Board for their comments; the final report contains comments received within the deadline.

Documentation:

Provisional agenda, annotations, list of documents and workplan (DP/2018/L.2)

Report of the first regular session 2018 (DP/2018/8)

Decisions adopted at the first regular session 2018 (DP/2018/9)

UNDP segment

Item 2
Annual report of the Administrator

In response to Executive Board decisions 2017/10 and 2017/30, the report of the Administrator on results for 2017 and progress on the strategic plan, 2018-2021 provides an analysis of results achieved in 2017 as well as the progress on the strategic plan, 2018-2021. The indicators of the integrated results and resources framework (IRRF) and financial figures present four-year performance under the strategic plan, 2014-2017. The report includes the development and institutional report cards and the fully populated IRRF as annexes. The Board may wish to adopt a decision, elements of which are contained in the report.

In line with General Assembly resolutions 59/267 and 62/246, the UNDP report on the recommendations of the Joint Inspection Unit (JIU) provides a summary of UNDP management responses to the recommendations contained in the reports issued by the JIU in 2017, as well as the implementation status of relevant JIU recommendations issued in 2016 and 2015. The Board may wish to take note of the report.

The statistical annex contains detailed financial information on the annual stock of revenue and expenses for UNDP country programme activities from all core and non-core funding sources.

As per Executive Board decisions 2017/30 and 2017/31, a working plan for engagement with the Board will also be presented at the current session.

Documentation:

Report of the Administrator on results for 2017 and progress on the strategic plan, 2018-2021 (DP/2018/10)

Report of UNDP on the recommendations of the Joint Inspection Unit in 2017 (DP/2018/10/Add.1)

Statistical annex (DP/2018/10/Add.2)

Item 3
South-South cooperation

The purpose of the strategic framework of the United Nations Office for South-South Cooperation (UNOSSC), 2018-2021, is to guide the work of UNOSSC in enabling the United Nations system to support Member States efforts to implement the 2030 Agenda for Sustainable Development through South-South and triangular cooperation, in accordance with the principles laid out in the Nairobi outcome document of the High-level United Nations Conference on South-South Cooperation (A/RES/64/222). The Board may wish to take note of the strategic framework of the United Nations Office for South-South Cooperation, 2018-2021.

Documentation:

Strategic framework of the United Nations Office for South-South Cooperation, 2018-2021 (DP/CF/SSC/6)

Item 4
Human Development Report

The Executive Board will hear an update on the human development report (HDR) consultations which were held in various fora in 2017 and 2018. These include global consultations held by the HDR Advisory Panel, consultations with the HDR Statistical Advisory Panel, side events on human development and Sustainable Development Goals indicators, regional consultations on expanding the frontiers of human development measurements, and a high-level expert group meeting on the issue of *Recasting Human Development Measures*.

The Board may wish to take note of the update on Human Development Report consultations.

Item 5
UNDP country programmes and related matters

Under this item, the Executive Board will be asked to: (a) take note of the first one-year extensions of the country programmes for Kuwait, Republic of the Congo and Sierra Leone from 1 January to 31 December 2019; (b) approve the second one-year extensions of the country programmes for the Syrian Arab Republic from 1 January to 31 December 2019; and (c) review and approve, in accordance with Executive Board decision 2014/7, the country programme documents for Kenya, Malawi and Rwanda.

Documentation:

Extensions of country programmes (DP/2018/11)

Country programme document for Kenya (DP/DCP/KEN/3)

Country programme document for Malawi (DP/DCP/MWI/3)

Country programme document for Rwanda (DP/DCP/RWA/2)

Item 6
Evaluation

The Independent Evaluation Office of UNDP is presenting the annual report on evaluation 2017. This report presents the status of key initiatives during 2017 and

looks at progress to date in applying the evaluation principles of independence, credibility and utility, associated with the professionalization of the Independent Evaluation Office. The addendum to the report provides a brief analysis of actions UNDP has agreed to carry out in response to evaluation recommendations from the Independent Evaluation Office. The report is accompanied by management commentaries.

The Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

Annual report on evaluation (DP/2018/12)

Status of implementation of the Independent Evaluation Office recommendations (DP/2018/12/Add.1)

Item 7
United Nations Capital Development Fund

Under this item, UNCDF presents its annual report of results achieved in 2017. As the final report of the strategic framework, 2014-2017, the report examines UNCDF contributions to broader ecosystem and market development changes that have evolved over time. It also details the evolution in UNCDF programmatic focus, partnerships and tools, and presents analysis of UNCDF institutional effectiveness and lessons learned during the strategic framework period.

The Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

Report on results achieved by UNCDF in 2017 (DP/2018/13)

Item 8
United Nations Volunteers

Under this item, the Executive Board will have before it the report of the Administrator for 2016-2017, presenting the results achieved by the United Nations Volunteers (UNV) programme during the second biennium of its four-year strategic framework, 2014-2017. Noting the accomplishments of the programme, the report also reflects on the challenges faced, the results of an independent evaluation of the strategic framework and a full management audit of UNV. Taking strategic guidance from the Quadrennial Comprehensive Policy Review and based on lessons learned, UNV undertook an organizational transformation and strategic repositioning during 2017-2018, paving the way for the new strategic framework, 2018-2021 (DP/2018/6), which was presented to the Board at the first regular session 2018. In accordance with decision 2014/13, the present report is structured using the UNV integrated results and resources matrix, 2014-2017.

The Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

United Nations Volunteers: Report of the Administrator (DP/2018/14)

UNFPA segment

Item 9
Consultation on the revised Integrated Budget, 2018-2021, including change management

Under this item, the Executive Board will hold a consultation on the revised Integrated Budget, 2018-2021, based on the results of the comprehensive resources review. The final version of the revised UNFPA Integrated Budget, 2018-2021, will be submitted to the Board for approval at its second regular session in September 2018.

Documentation:

Draft revised Integrated Budget, 2018-2021

Item 10
Annual report of the Executive Director

Under this item, the Executive Board will consider the Annual report of the Executive Director.

Part I reports on the cumulative progress towards achievement of the results of the UNFPA Strategic Plan, 2014-2017. An addendum to the report offers a statistical and financial review, summarizing the financial situation of UNFPA and providing statistical highlights concerning UNFPA finances and programmes in 2017. The figures for the financial information are provisional, subject to the report of the Board of Auditors. Part II of the report, on the recommendations of the Joint Inspection Unit in 2017, provides, in accordance with General Assembly resolution 59/267, a synopsis of UNFPA management responses to key recommendations of the Joint Inspection Unit contained in its reports issued in 2017 that are relevant to UNFPA. Annexes to the annual report are available separately on the UNFPA website.

The Board may wish to adopt a decision on the annual report of the Executive Director of UNFPA.

Documentation:

Annual report of the Executive Director: Cumulative review of the UNFPA Strategic Plan, 2014-2017 (DP/FPA/2018/4, Part I)

Statistical and financial review, 2017 (DP/FPA/2018/4, Part I, Add.1)

Report on the recommendations of the Joint Inspection Unit in 2017 (DP/FPA/2018/4, Part II)

Item 11
Country programmes and related matters

The Executive Board will be asked to (a) approve, in accordance with decision 2014/7, the country programme documents for Kenya and Rwanda, (b) take note of the first one-year extensions of the country programme for Cuba; and (c) approve the second one-year extension of the country programme for the Syrian Arab Republic.

Documentation:

Country programme document for Kenya (DP/FPA/CPD/KEN/9)

Country programme document for Rwanda (DP/FPA/CPD/RWA/8)

Extensions of country programmes (DP/FPA/2018/3)

Item 12
Evaluation

In accordance with the revised evaluation policy of UNFPA (DP/FPA/2013/5) and relevant Executive Board decisions, the Annual report of the Evaluation Office for 2017 provides information on the performance of the evaluation function at corporate and decentralized levels, as well as the contribution of UNFPA to the United Nations coherence in evaluation, including system-wide evaluations, and national evaluation capacity development. In addition, the report presents the main findings and recommendations of the external independent strategic review of UNFPA evaluation function, as well as the 2018 programme of work and budget for the Evaluation Office.

Annexes to the report are available separately on the UNFPA website. A management response to the report is also available (DP/FPA/2018/CRP.3).

The Board may wish to adopt a decision on annual report of the Evaluation Office.

Documentation:

Annual report of the Evaluation Office (DP/FPA/2018/5)

UNOPS segment

Item 13
Annual report of the Executive Director

The annual report of the Executive Director of UNOPS details the organization's support to the implementation of partners' peace and security, humanitarian and development projects. Through more than 900 projects in over 80 countries, UNOPS helps people build better lives and countries achieve peace and sustainable development. The report highlights key results across the organization in 2017, providing examples of the ways in which UNOPS supports the United Nations system and its partners around the world. The Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

Annual report of the Executive Director (DP/OPS/2018/2)

Joint segment

Item 14
Financial, budgetary and administrative matters

The joint UNDP, UNFPA, UNICEF and UN-Women report on cost recovery is prepared in accordance with decisions 2017/11 and 2017/14 of the UNDP/UNFPA/UNOPS Executive Board, in which the Board requested "UNDP,

together with UNFPA, UN-Women and UNICEF, to continue the consultations with Member States with regard to the cost-recovery policy and to present evidence-based proposals for harmonized cost-recovery policies of UNDP, UNFPA, UN-Women and UNICEF, with adjustments if required, for consideration by the respective Executive Boards no later than their annual sessions in 2018."

Documentation:

Joint report on cost recovery (DP/FPA-ICEF-UNW/2018/1)

Item 15
Internal audit and oversight

Under this item, the Executive Board will have before it the internal audit and investigation reports of UNDP, UNFPA and UNOPS.

The UNDP report provides information on the activities of the Office of Audit and Investigations (OAI) for the year ended 31 December 2017. As requested by the Executive Board in its decision 2016/13, the report includes an opinion, based on the scope of work undertaken, on the adequacy and effectiveness of the UNDP framework of governance, risk management and control; a concise summary of work, and the criteria that support the opinion. The report continues to address requests made by the Board in previous decisions, such as: adherence to a statement of conformance with the internal audit standards; a view as to whether the resourcing of the function is appropriate, sufficient and effectively deployed to achieve the desired internal audit coverage; timely information on challenges in discharging oversight responsibilities; review of the OAI staffing and budget; and presentation of the risk-based planning (all listed in decision 2015/13). The report also includes information regarding financial losses identified by investigations as well as the manner and amount of recovery (decision 2014/21), the titles of all internal audit reports issued during the year and ratings received (decision 2013/24), and cases of fraud and actions taken in cases of misconduct (decision 2011/22). The management response to this report is presented separately (decision 2006/13) and the annual report of the Audit and Evaluation Advisory Committee is appended to this report (in accordance with document DP/2008/16/Rev.1).

The report on the UNFPA internal audit and investigation activities of the Office of Audit and Investigation Services (OAIS) for the year ending 31 December 2017 responds to Executive Board decisions 2015/2 and 2015/13 and earlier pertinent Board decisions. It presents a review of activities completed in 2017 by OAIS on internal audit and investigation. The report contains information on (a) the resources in OAIS for 2017; (b) significant issues revealed through OAIS internal audit and investigation activities; (c) investigations, including information on cases and actions taken; (d) the review of internal audit recommendations issued in 2010-2017 and their implementation status. Annexes are available separately on the UNFPA website.

Pursuant to Executive Board decision 2015/2 and earlier pertinent decisions, the annual report of the UNFPA Audit Advisory Committee is provided as an addendum to the present report. A management response to the two reports is also available (DP/FPA/2018/CRP.4).

The Executive Board will also have before it the activity report on UNOPS internal audit and investigation services for the year ended 31 December 2017, submitted by the Internal Audit and Investigations Group. The report is accompanied by the management response presented separately (in accordance with decision 2006/13) and the annual report of the UNOPS Audit Advisory Committee for 2017.

The Executive Board may wish to adopt a decision on the internal audit and investigations reports of UNDP, UNFPA and UNOPS.

Documentation:

UNDP: Report on internal audit and investigations (DP/2018/15)

UNFPA: Report of the Director of the Office of Audit and Investigation Services on the UNFPA internal audit and investigation activities in 2017 (DP/FPA/2018/6)

Opinion on the adequacy and effectiveness of the UNFPA framework of governance, risk management and control (DP/FPA/2018/6/Add.1)

Annual report of the UNFPA Audit Advisory Committee (DP/FPA/2018/6/Add.2)

UNOPS: Activity report for 2017 of the Internal Audit and Investigations Group (DP/OPS/2018/3)

Item 16
Reports of UNDP, UNFPA and UNOPS Ethics Offices

Under this item, the Executive Board will have before it the reports of the Ethics Offices of UNDP, UNFPA and UNOPS.

Pursuant to Executive Board decision 2008/37, the UNDP Ethics Office submits the present report which covers its activities in 2017. In accordance with the Secretary-General's bulletin on United Nations system-wide application of ethics, separately administered organs and programmes (ST/SGB/2007/11), the Ethics Panel of the United Nations reviewed the report at its 100th session on 13 February 2018; the report was subsequently presented to the Administrator of UNDP. This is the tenth annual report presented by the Ethics Office since its establishment in 2007.

The UNFPA report is submitted to the Executive Board pursuant to paragraph 9 of Executive Board decision 2010/17: Reports of the Ethics Offices of UNDP, UNFPA and UNOPS. In accordance with the Secretary-General's bulletin entitled United Nations system-wide application of ethics: separately administered organs and programmes (ST/SGB/2007/11), the report was reviewed by the Ethics Panel of the United Nations at its 100th session on 13 February 2018 and subsequently presented to the UNFPA Executive Director. The report provides a summary of the activities of the UNFPA Ethics Office during 2017, and describes trends in the mandated areas of its work. It also provides recommendations to management to further strengthen the organizational culture of integrity and compliance. A management response to the report is also available (DP/FPA/2018/CRP.5).

Pursuant to Executive Board decision 2010/17, the Ethics Officer of UNOPS submits to the Board the report on the activities of the Ethics Office during 2017. This report has been reviewed by the Ethics Panel of the United Nations, in accordance with section 5.4 of the Secretary-General's bulletin on United Nations system-wide application of ethics: separately administered organs and programmes (ST/SGB/2007/11), as amended.

The Executive Board may wish to take note of the reports of the Ethics Offices of UNDP, UNFPA and UNOPS, and comment on the progress of the work of the Ethics Offices.

Documentation:

Activities of the UNDP Ethics Office in 2017 (DP/2018/16)

UNFPA: Report of the Ethics Office 2017 (DP/FPA/2018/7)

Activities of the UNOPS Ethics Office in 2017 (DP/OPS/2018/4)

Item 17
Other matters

TENTATIVE WORKPLAN
EXECUTIVE BOARD OF UNDP, UNFPA and UNOPS
ANNUAL SESSION 2017
(4 – 8 June 2018, New York)

Day/Date	*Time*	*Item*	*Subject*
Friday, 1 June	10:30 a.m. to 1 p.m. 3 to 6 p.m.		JOINT MEETING OF THE EXECUTIVE BOARDS OF UNDP, UNFPA and UNOPS, UNICEF, UN-WOMEN AND WFP
Monday, 4 June	10 - 10:30 a.m.	1	ORGANIZATIONAL MATTERS • Adoption of the agenda and workplan for the session • Adoption of the report of the first regular session 2018
	10:30 a.m. – 12 p.m.		**UNOPS SEGMENT** STATEMENT BY THE EXECUTIVE DIRECTOR
		13	UNITED NATIONS OFFICE FOR PROJECT SERVICES • Statement by the Executive Director • Annual report of the Executive Director
	12 – 1 p.m.		**UNFPA SEGMENT**
		9	REVISED UNFPA BUDGET, 2018-2021, INCLUDING CHANGE MANAGEMENT • Consultation on the revised UNFPA budget, 2018-2021, including change management
	3 - 4 p.m.	9	REVISED UNFPA BUDGET, 2018-2021, INCLUDING CHANGE MANAGEMENT • Consultation on the revised UNFPA budget, 2018-2021, including change management
	4 - 6 p.m.		**JOINT SEGMENT**
		14	FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS • Report on cost recovery
Tuesday, 5 June	10 a.m. – 1 p.m.		**UNFPA SEGMENT (cont'd)** STATEMENT BY THE EXECUTIVE DIRECTOR
		10	ANNUAL REPORT OF THE EXECUTIVE DIRECTOR • Cumulative review of the UNFPA strategic plan, 2014-2017 • Statistical and financial review, 2017 • UNFPA report on the recommendations of the Joint Inspection Unit in 2017
	3 – 4:30 p.m.	10	ANNUAL REPORT OF THE EXECUTIVE DIRECTOR (cont'd)
	4:30 - 5:45 p.m.	11	UNFPA COUNTRY PROGRAMMES AND RELATED MATTERS • Presentation and approval of country programme documents • Extensions of country programmes
		12	EVALUATION • Annual report of the UNFPA Evaluation Office 2017 and management response
	5:45 – 6 p.m.		*Informal consultations on draft decisions*

Wednesday, 6 June	10 a.m. – 1 p.m.		**UNDP SEGMENT** STATEMENT BY THE ADMINISTRATOR
		2	ANNUAL REPORT OF THE ADMINISTRATOR • Report of the Administrator on results for 2017 and progress on the strategic plan, 2018-2021 • UNDP report on the recommendations of the Joint Inspection Unit in 2017 • Statistical annex • Working plan for engagement with the Executive Board (follow-up to decisions 2017/30 and 2017/31)
	3 – 5:30 p.m.	2	ANNUAL REPORT OF THE ADMINISTRATOR (cont'd)
	5:30 – 6 p.m.		*Informal consultations on draft decisions*
Thursday, 7 June	10 a.m. – 1 p.m.		**UNDP SEGMENT (cont'd)**
		3	SOUTH-SOUTH COOPERATION • Strategic framework of the United Nations Office for South-South Cooperation, 2018-2021
		4	HUMAN DEVELOPMENT REPORT • Update on Human Development Report consultations (GA resolution 57/264)
	3 – 5:30 p.m.	5	UNDP COUNTRY PROGRAMMES AND RELATED MATTERS • Presentation and approval of country programme documents • Extensions of country programmes
		6	EVALUATION • Annual report on evaluation and management response • Status of implementation of the Independent Evaluation Office recommendations
	5:30 – 6 p.m.		*Informal consultations on draft decisions*
Friday, 8 June	10 a.m. - 1 p.m.		**UNDP SEGMENT (cont'd)**
		7	UNITED NATIONS CAPITAL DEVELOPMENT FUND • Report on results achieved by UNCDF in 2017
		8	UNITED NATIONS VOLUNTEERS • United Nations Volunteers: Report of the Administrator

	3 – 6 p.m.		**JOINT SEGMENT (cont'd)**
		15	INTERNAL AUDIT AND OVERSIGHT • Reports of UNDP, UNFPA and UNOPS on internal audit and investigations and management responses
		16	REPORTS OF THE ETHICS OFFICES OF UNDP, UNFPA AND UNOPS • Reports of the Ethics Offices of UNDP, UNFPA and UNOPS on activities for 2017 and management responses
		17	OTHER MATTERS • Adoption of decisions
		1	ORGANIZATIONAL MATTERS • Adoption of the tentative workplan for the second regular session 2018 • Closing of the session